BUSINESS MEETING MINUTES
2019 Region X Chapter Regional Conference

Aug 19th – 20th 2019
San Diego Chapter Host Chapter
Hilton Mission Bay, San Diego, CA

Director & Regional Chair Marites Calad, Presiding

Minutes prepared by: Colin Laisure-Pool

AFTERNOON SESSION, Monday, Aug 19th (2:00 pm to 5:00 pm)

1. CALL TO ORDER/REVIEW OF AGENDA: M Calad 2:02

2. ASHRAE Code of Ethics Commitment
   “In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity, and respect for others and we shall avoid all or perceived conflicts of interests.” (See full Code of Ethics: https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics)

3. APPOINTMENT OF MEETING SECRETARY: Colin Laisure-Pool, Central Arizona

4. APPOINTMENT OF PARLIAMENTARIAN AND SERGEANT-AT-ARMS: Don Brandt, Director At Large (DAL)

5. INTRODUCTIONS 2:05
   a. VIP GUESTS:
      i. Darryl Boyce, ASHRAE President
      ii. Dennis Knight, ASHRAE Vice-President
      iii. Don Brandt, ASHRAE Director-At-Large
      iv. Jeff Littleton, ASHRAE Executive Vice President
      v. Joslyn Ratcliff, Staff – ASHRAE Senior Manager, Marketing Communications

6. ROLL CALL OF DELEGATES & ALTERNATES – Meeting Secretary Not Present: David Hime, Bryan Boudreau, Felix Monterroso

7. ROLL CALL OF REGIONAL COMMITTEE – Meeting Secretary Not Present: Scott Wayland, Buzz Wright, Meg Gates Joe Chin Replacing Buzz for Student Activities

8. GUESTS Introduction
9. APPROVAL OF THE 2018 REGION X BUSINESS MEETING MINUTES 2:15
   a. Dave Palty - Tucson Chapter Moved to approve minutes
   b. Adrienne Thomle - Northern Nevada seconded the motion
   c. VOTE: unanimous in favor
   d. MOTION PASSES

10. STAFF REPORT – Joslyn Ratcliff or Jeff Littleton, ASHRAE Staff 2:21
    a. Membership Trends: 56,854 members
    b. Diversity in ASHRAE (WiA) updates (changes ongoing with DiA)
    c. New Headquarters – Net-Zero Ready
    d. Intellectual Property Lawsuit with PublicResource.org
    e. Orlando Winter Conference – February 1-5, 2020

11. SOCIETY VICE-PRESIDENT REPORT - Dennis Knight 2:42
    a. Commercialism Policy
    b. 2019-2014 Strategic Plan Overview
       i. Resilient Buildings
       ii. IEQ
       iii. Organizational Streamlining
       iv. Member Engagement
    c. Darryl Boyce – 2019-2020 Society President
    d. MOUs (AIA, DOE, EPRI, etc.)
    e. ASHRAE HQ Development (October 2020 move-in)
    f. Government Affairs – 45 Days on the Hill Planned
    g. Connect-A-Colleague
    h. ASHRAE Foundation Scholarships
    i. ASHRAE Handbook/Standards (Online Standards Review Database)
    j. Building EQ

----5 min BIO-BREAK----

12. RMCR REPORT – Devin Abellon 3:16
    a. RMCR Updates from Kansas City (not available at this time)
    b. Status of Motions from 2018 CRC:
       i. San Diego Motion 10 (referred to Pub Ed)
       ii. Golden Gate Motion 12 (referred to CEC, Pub Ed)
    c. New Motions – Motions Workshop on 08-18-19 successful (3 motions added)

13. REGIONAL BUDGET – Kevin Baldwin 3:21
    a. Treasurer report:
       i. No Chapter Opportunity Fund (rollover from 2018)
       ii. Region Operating Fund
iii. Final Balance: $44,277
v. AAMs down for all Chapters except N. Nevada
vi. Robert Kunkel questioned validity of AAMs
vii. AAM numbers confirmation tabled until 08-20-19
viii. 2018-2019 Audit Committee to be set ASAP

b. Approval of Assessment:
i. No motion – tabled (concerns raised by R Kunkel)

14. REGIONAL OFFICER REPORTS (5-7 minute each) 3:36
a. DRC – Marites Calad
   i. CRC in San Joaquin Successful
   ii. Joint CRC Planning in San Diego
   iii. CRC Planning in Tucson
   iv. BOD – Lead Ad Hoc Committee (w/ Sheila Hayter)
   v. President-Elect Advisory Committee
   vi. Challenges: Work-Life Balance, Website Update
   vii. President-Elect Training in Tahoe was awesome!
   viii. Upcoming Chapter Visits:
       1. Central AZ
       2. Sac Valley
       3. Tri-County
       4. San Diego

b. Student Activities – Joe Chin (standing in for Buzz Wright)
i. Most MBOs covered
ii. 8 Region X Chapters recognized for K-12/STEM
iii. PAOE Summary
iv. SA PAOE 1.15 times higher than last year
v. Beers with Buzz to continue!
vi. New student branch upcoming for UNR-Reno
vii. Challenges: a few unresponsive chairs

C. Chapter Technology Transfer Committee – Kevin Blankemeier
   i. Old MBO: Regional Speakers List
   ii. New MBO: List of Chapter Programs each year
   iii. New MBO: Keep Chairs Year-to-Year
   iv. Visited Tri-County, Central AZ, Tucson
   v. Upcoming Visits TBD
   vi. All Chapters reported PAOE points
   vii. Best Chapter (PAOE): Southern California
   viii. Challenges: Few Technology Award Submissions
   ix. Notable: Webcast gone, ‘Tech Hour’ to replace
   x. DL allocations increased

d. RCC/ARC – Karine Leblanc
   i. RCC (Regional Communications Chair) – No ‘ECC’
   ii. Major improvement in PAOE Points
   iii. Sent 8 newsletters via MailChimp (6708 subs)
   iv. E-newsletter on Twitter
v. Facebook account: 912 follows, 884 likes
vi. Increased use of Basecamp encouraged
vii. Frequent website/newsletter updates needed

e. Government Affairs Committee - Colin Laisure-Pool
   i. All 14 Chapters visited by Dave Palty!
   ii. Carson City Government Outreach Day – April 24th
   iii. California Building Code changes and updates
   iv. Code adoption in AZ emphasized (2018 IECC)
   v. Challenge: Continuity in Chairs
   vi. 13 of 14 Chapters have chairs and reported PAOE

f. Historian’s Report – Dean Borges
   i. Historical Displays
   ii. Best CRC Display: Orange Empire, Tucson
   iii. Best Chapter (PAOE): Golden Gate
   iv. Most Chapters have Historian

g. Research Promotion – Heather Schopplein
   i. Visited Central AZ, San Diego Orange Empire
   ii. Region X broke $200k!
   iii. 4th highest region in funds raised
   iv. Hawaii Chapter over 5,000 PAOE points
   v. Overall Society: $2.77 million
   vi. 15 RP Special Events
   vii. 71% of Chapters reached goal!
   viii. Challenges: Only 6 RP Chairs Centralized Training
   ix. Challenges: Ranked 9th Region in $/AAM
   x. 2019-2020 Goal: $199,500

h. Young Engineers in ASHRAE (YEA) – Alyse M Falconer
   i. Successes: Increased #s of YEA-ers, programs
   ii. YEA Cheat Sheet continues to do well
   iii. Weaknesses: Chapter Visits, communication
   v. Central AZ Design Workshop
   vi. Goals: Encourage SA and YEA collaboration

i. Membership Promotion – Jonathan Smith (MP RVC Region IX)
   i. Highlights: Mocktails with Meg
   ii. Encouraged more WiA Events
   iii. Attendance Rewards: San Joaquin
   iv. Visits: Sierra Delta, CAZ, So-Cal, Tri-County
   v. Challenges: Getting calendar of events
   vi. Challenges: Incentivizing Advancements
   vii. In Progress: Renaming Membership grades
   viii. In Progress: Additional Group: DiA (WiA stays)

15. CHAPTER REPORTS: 5-7 min/reports, 7 of 14 chapters
i. (081) Sacramento Valley (Sacramento, CA)
   a. Highlights: Day on the Hill 2018, RP Donation Goal Met
   b. Highlights: Trap Shoot, Golf Event
   c. Challenge: Membership dues collection

ii. (082) Golden Gate (San Francisco, CA)
   a. Highlights: STEM (Student Activities), $49k in Scholarships
   b. Challenges: RP and CTTC Chairs
   c. Scholarship amounts will increase in coming years

MEETING ADJOURNED – Marites Calad 5:03

---END OF BUSINESS SESSION PART 1---

---Dinner and Social Event/San Diego Chapter 60th Anniversary Party---
BUSINESS MEETING AGENDA CONTINUED

MORNING SESSION Tuesday August 20th (8:30 am to 10:30 am)

1. CALL TO ORDER 8:38

2. ASHRAE Code of Ethics Commitment

   “In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity, and respect for others and we shall avoid all or perceived conflicts of interests.” (See full Code of Ethics: https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics)

3. INTRODUCTIONS OF GUESTS: VIP AND REGION X OFFICERS
   i. Darryl Boyce, ASHRAE President
   ii. Dennis Knight, ASHRAE Vice-President
   iii. Don Brandt, ASHRAE Director-At-Large
   iv. Jeff Littleton, ASHRAE Executive Vice President
   v. Rick Herman, Region XI DRC

4. ROLL CALL OF DELEGATES AND ALTERNATES - Meeting Secretary
   Not Present: David Hime, Bryan Boudreau, Felix Monterroso, Logan Dorrell

5. ROLL CALL OF REGIONAL COMMITTEE – Meeting Secretary
   Not Present: Scott Wayland, Buzz Wright, Meg Gates

6. TREASURER’S REPORT – CONTD.
   a. AAMs don’t account for Students or Life Members
   b. Recommends $10/AAM Regional Assessment to Chapters
   c. David Lawson (Orange Empire) Moves to Approve Assessment
   d. Elyse Johnson (Tri-County) Seconds
   e. Vote: 13 in approval, 0 opposed, 0 abstentions (no Sierra Delta)
   f. Motion Passes -$10/AAM Regional Assessment for 2019-2020

7. CHAPTER REPORTS (Continued): 5-7 min/reports 8:49
   i. (083) San Joaquin (Fresno, CA)
      a. Highlights: 2018 CRC (‘Hottest in History’) 
      b. Notable: Hosted Sheila Hayter
      c. Challenges: Lack of Treasurer training, Membership attendance

   ii. (086) San Diego (San Diego, CA)
      a. Highlights: Restarted SDSU Student Chapter, Attendance Up
      b. Notable: Hosted Sheila Hayter, Large RP Donation
      c. Challenges: Inconsistent Newsletters, 1 Tech Award submission

   iii. (085) Southern California (Los Angeles, CA)
Region X CRC Agenda  
Hilton Mission Bay, San Diego, CA  
Aug 19, 2019  
Page 7

iv. (092) Southern Nevada (Las Vegas, NV)  
   a. Highlights: DL Speaker Set, Sharp increase in RP donations  
   b. Notable: $67/member RP contribution, Light the World  
   c. Challenges: RP Goal, Meeting Attendance, GAC DOH

v. (155) Tri-County (Redland, CA)  
   a. Highlights: Student Night (Cal Poly – Pomona), Fun Shoot  
   b. Notable: First WiA Event  
   c. Challenges: Attendance, Filling Chairs, RP Goal

vi. (108) Hawaii (Honolulu, HI)  
   a. Highlights: RVC Visits from Marites, Dave, Alyse. Scholarships  
   b. Notable: Promoted E-Week 2019, RP Event (Golf) - $27k raised  
   c. Challenges: Meeting attendance tracking, Student branch

vii. (086) Central Arizona (Phoenix, AZ)  
   a. Highlights: Tech Session (92 attendees!), exceeded RP Goal  
   b. Notable: Sheila Hayter at Holiday Social, Increased Dues  
   c. Challenges: Treasurer position

viii. (087) Tucson (Tucson, AZ)  
   a. Highlights: PAOE Par – all categories, Tech Award Submission  
   b. Notable: Scholarship endowment, 60th Anniversary  
   c. Challenge: RP Goal (deferred for 2020 CRC), WiA Chair vacancy

ix. (101) San Jose (San Jose, CA)  
   a. Highlights: Student Nights, Met RP Goal, Golf Tournament  
   b. Notable: All YEA BOG (female majority), Sheila Hayter Visit  
   c. Challenges: Increasing/Retaining Membership, Filling Chairs

x. (105) Orange Empire (Anaheim, CA)  
   a. Highlights: Huge Golf Tourney (with helicopter!), YEA Events  
   b. Notable: 0 to 255 Connection on LinkedIn, RP Goal Met  
   c. Challenges: Leadership changes, Past tax issues

xi. (126) Northern Nevada (Reno, NV)  
   a. Highlights: $5k in profit at Golf Tourney, Reno Day on the Hill  
   b. Notable: Sporting Clays Event - $10k profit, Bocce for YEA  
   c. Challenges: Wine Social, No RP Chair, Getting RSVPs

xii. (144) Sierra Delta (Stockton, CA) – No Report (Not Present)  
   a. Highlights: Raised $3,100 for RP  
   b. Notable: -  
   c. Challenges: -
2. NEW BUSINESS DISCUSSION: (9:30 am through 10:30 am)  

   a. Motions Presented Formally by each Chapter (Devin Abellon)  
      i. Motions by Chapters  
         a. **Golden Gate – Climatic Data in CEC**  
         b. Motion by Jason Lesser (Golden Gate)  
         c. Elyse Johnson (Tri-County) Seconds  
         d. Discussion:  
            e. Dean Borges: Other states in Region X not included  
            f. Dave Palty: Motion should be tabled, as it is premature  
            g. No Second to Dean’s Amendment, Amendment fails  
            h. Nick Rosner (Southern California): Supports Dave’s comment  
            i. **Vote**: 2 in approval, 10 in opposition, 1 abstains, Chair not voting  
            j. **Motion Fails**  

   a. **Golden Gate – Motion Tracking**  
   b. Motion by Jason Lesser (Golden Gate)  
   c. Kellie Huff (Central Arizona) Seconds the motion  
   d. Discussion:  
      e. Adrienne Thomle: Does this motion go to Member’s Council?  
      f. Devin Abellon replies that it does go to Member’s Council  
      g. Adrienne Thomle: Does this motion apply retroactively?  
      h. Jason Lesser: No, just current and forward  
      i. Gerry Hartford: Details on features of this tool?  
      j. Jeff Littleton refers details to Staff regarding details  
      k. Karine Leblanc - RCC: In favor  
      l. **Vote**: 13 in approval, 0 in opposition, 0 abstains, Chair not voting  
      m. **Motion Passes**  

   a. **Golden Gate – Motion Tracking (Historical Records)**  
   b. Motion by Jason Lesser (Golden Gate)  
   c. Seconded by Kellie Huff (Central Arizona)  
   d. Discussion:  
      e. Jason Lesser opposes motion (might detract from other motion)  
      f. Karine speaks in favor – Society to decide how to implement  
      g. Dave Palty: speaks in favor – let’s do this now  
      h. Kevin Blankemeier speaks in favor – can help previous motion  
      i. Jason Lesser redacts opposition – motion will move forward  
      j. Jeff Littleton adds that Member’s Council will define how far back  
      k. **Vote**: 13 in approval, 0 in opposition, 0 abstains, Chair not voting  
      l. **Motion Passes**  

   a. **Tucson – Regional Travel Policy**  
   b. Motion by Dave Palty (Tucson)  
   c. Seconded Jason Lesser (Golden Gate)  
   d. Discussion:  
      e. Jason Lesser speaks in favor – volunteers to be rewarded  
      f. Elyse Johnson: Can this be done without increasing assessment?  
      g. Kevin Baldwin: if the cost increase is $4,500, may be absorbed  
      h. Heather Schopplein: some positions not considered, unfortunately
i. Dave Palty speaks in favor - covers Chairs for extra days
j. Gerry Hartford speaks in favor, but is this ‘max nights’? (Yes)
k. Barnabas Path: the number of nights seems too much for YEA
l. Robert Kunkel: takes issue with language ‘and consultants’
m. Don Brandt: Discretion of Society President to assign ‘consultants’
n. Darryl Boyce: Consultants can act for a specific year
o. Kevin Baldwin: DRC can reimburse per their discretion
p. Robert Kunkel: travel policy meant to match Society travel policy
q. Vote: 7 in approval, 5 in opposition, 1 abstains, Chair not voting
r. Motion Passes

a. 2 Motions Remain – Will be addressed offline (no time remaining)

b. Comment from Robert Kunkel: Please un-table the motion form previous CRC regarding CRC dues/assessment

i. Floor motions - none

c. New Business:

i. Chapter Opportunity Fund Update
   o Marites Calad: No opportunity fund this year, will consider in future

ii. 2019-2020 Leadership Academy
   o Devin Abellon: 1.5 days in Atlanta. DRC given allotment, no age restriction (no students, however). 1 for Winter, 1 for Annual

iii. CRC Schedule Review – M Calad

iv. 2020 President Elect Training
   o Marites Calad: March/April in Squaw Valley, CA (Lake Tahoe)

v. Upcoming ASHRAE Conference/AHRI Expo
   o Marites Calad – Winter Conference in Orlando, Florida

vi. Other new business

d. 2020 Chapters Regional Conference Planning/Discussion

i. Presentation by Tucson Chapter– Robert Kunkel
ii. August 20-23, 2020
iii. Hilton El Conquistador - $119/night

2. Remarks from VIP Guests & Student Members

i. Darryl Boyce, ASHRAE President
ii. Dennis Knight, ASHRAE Vice-President
iii. Don Brandt, ASHRAE Director-At-Large
iv. Jeff Littleton, ASHRAE Executive Vice President

3. ADJOURNMENT 11:04
FOR ROLL CALL:

Region X Officers & RVC:

<table>
<thead>
<tr>
<th>Name</th>
<th>Region</th>
<th>Title/Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marites Calad</td>
<td>Hawaii</td>
<td>DRC</td>
</tr>
<tr>
<td>Scott Wayland</td>
<td>Golden Gate</td>
<td>RMCR</td>
</tr>
<tr>
<td>Kevin Baldwin</td>
<td>Sacramento Valley</td>
<td>Regional Treasurer</td>
</tr>
<tr>
<td>Karine Leblanc</td>
<td>SoCal</td>
<td>ARC / RECC</td>
</tr>
<tr>
<td>Dean Borges</td>
<td>Hawaii</td>
<td>Regional Historian</td>
</tr>
<tr>
<td>Alyse Falconer</td>
<td>Golden Gate</td>
<td>YEA Regional Coordinator</td>
</tr>
<tr>
<td>Heather Schopplein</td>
<td>San Joaquin</td>
<td>RVC – RP / 2019 CRC General Chair</td>
</tr>
<tr>
<td>Kevin Blankemeier</td>
<td>San Diego</td>
<td>RVC-Chapter Technology Transfer Committee/2019 CRC Co-General Chair</td>
</tr>
<tr>
<td>Dave Palty (Outgoing)</td>
<td>Tucson</td>
<td>RVC-Government Affairs Committee</td>
</tr>
<tr>
<td>Colin Laisure Pool</td>
<td>Tucson</td>
<td>RVC-Government Affairs Committee</td>
</tr>
<tr>
<td>Meg Gates</td>
<td>Central Arizona</td>
<td>RVC-Membership Promotion</td>
</tr>
<tr>
<td>Buzz Wright</td>
<td>Tucson</td>
<td>RVC-Student Activities</td>
</tr>
<tr>
<td>Devin Abellon</td>
<td>Southern California</td>
<td>Nominating Member</td>
</tr>
<tr>
<td>Tiffany Bates Abruzzo</td>
<td>San Diego</td>
<td>Nominating Alternate</td>
</tr>
<tr>
<td>Robert Kunkel</td>
<td>Tucson</td>
<td>Nominating Reserve</td>
</tr>
<tr>
<td>Chapter Name</td>
<td>Position</td>
<td>Full Name</td>
</tr>
<tr>
<td>----------------------</td>
<td>---------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>SACRAMENTO VALLEY</td>
<td>Chapter Delegate</td>
<td>Travis Shuler</td>
</tr>
<tr>
<td>SACRAMENTO VALLEY</td>
<td>Chapter Alternate</td>
<td>Jacob Brausch</td>
</tr>
<tr>
<td>GOLDEN GATE</td>
<td>Chapter Alternate</td>
<td>Jason Lesser</td>
</tr>
<tr>
<td>GOLDEN GATE</td>
<td>Chapter Delegate</td>
<td>Alyse M Falconer</td>
</tr>
<tr>
<td>SAN JOAQUIN</td>
<td>Chapter Alternate</td>
<td>Nico DeGiorgo</td>
</tr>
<tr>
<td>SAN JOAQUIN</td>
<td>Chapter Delegate</td>
<td>Dave Boynton</td>
</tr>
<tr>
<td>SOUTHERN CALIFORNIA</td>
<td>Chapter Delegate</td>
<td>Nick Rosner</td>
</tr>
<tr>
<td>SOUTHERN CALIFORNIA</td>
<td>Chapter Alternate</td>
<td>Barnabas Path</td>
</tr>
<tr>
<td>SAN DIEGO</td>
<td>Chapter Alternate</td>
<td>Logan Dorrell</td>
</tr>
<tr>
<td>SAN DIEGO</td>
<td>Chapter Delegate</td>
<td>Gerald Hartford</td>
</tr>
<tr>
<td>CENTRAL ARIZONA</td>
<td>Chapter Delegate</td>
<td>Kellie Huff</td>
</tr>
<tr>
<td>CENTRAL ARIZONA</td>
<td>Chapter Alternate</td>
<td>Roger Kirkman</td>
</tr>
<tr>
<td>TUCSON</td>
<td>Chapter Delegate</td>
<td>Dave Palty</td>
</tr>
<tr>
<td>TUCSON</td>
<td>Chapter Alternate</td>
<td>David Brown</td>
</tr>
<tr>
<td>SOUTHERN NEVADA</td>
<td>Chapter President</td>
<td>Bryson Edwards</td>
</tr>
<tr>
<td>SOUTHERN NEVADA</td>
<td>Chapter Alternate</td>
<td>Keaton Frerker</td>
</tr>
<tr>
<td>SAN JOSE</td>
<td>Chapter Alternate</td>
<td>Elise Kiland</td>
</tr>
<tr>
<td>SAN JOSE</td>
<td>Chapter Delegate</td>
<td>Richard Lam</td>
</tr>
<tr>
<td>ORANGE EMPIRE</td>
<td>Chapter Delegate</td>
<td>David Lawson</td>
</tr>
<tr>
<td>ORANGE EMPIRE</td>
<td>Chapter Alternate</td>
<td>Ben Chesser</td>
</tr>
<tr>
<td>HAWAII</td>
<td>Chapter Alternate</td>
<td>Samantha Nakamura</td>
</tr>
<tr>
<td>HAWAII</td>
<td>Chapter Delegate</td>
<td>Willie Diguc</td>
</tr>
<tr>
<td>NORTHERN NEVADA</td>
<td>Chapter Alternate</td>
<td>Alexander Lyons</td>
</tr>
<tr>
<td>NORTHERN NEVADA</td>
<td>Chapter Delegate</td>
<td>Adrienne Thomle</td>
</tr>
<tr>
<td>SIERRA DELTA</td>
<td>Chapter Alternate</td>
<td>David Hime</td>
</tr>
<tr>
<td>SIERRA DELTA</td>
<td>Chapter Delegate</td>
<td>Bryan Boudreau</td>
</tr>
<tr>
<td>TRI COUNTY</td>
<td>Chapter President</td>
<td>Felix Monterroso</td>
</tr>
<tr>
<td>TRI COUNTY</td>
<td>Chapter Secretary</td>
<td>Elyse Johnson</td>
</tr>
</tbody>
</table>